

Accessory Home Occupations

- (1) What is your home occupation? _____
(2) What are the hours of operation? _____

Such uses shall meet the specific standards as set forth in the Middletown Township Zoning Ordinance Part 23, Section 2307, Paragraph A General Standards, as set forth below. Please address each statement as it may pertain to your home occupation.

- (1) A home occupation must be conducted within a single-family detached dwelling which is the bona fide residence of the principal practitioner or in an accessory building thereto which is normally associated with a residential use. The home occupation shall be carried on entirely indoors.
- a. Is this business within a single-family residence? _____ yes _____ no
b. Do you reside within this home? _____ yes _____ no
If no, please explain.

- c. Is the business located in an accessory building? _____ yes _____ no
Please explain and provide plot plan _____
d. Is the business carried on entirely indoors? _____ yes _____ no
- (2) The maximum amount of floor area devoted to the home occupation shall not be more than twenty-five (25) percent of the ground floor area of the principal residential structure or four hundred (400) square feet, whichever is less.
- a. What is the total square footage of home devoted to business use? _____
b. Please provide drawing of space inside of home devoted to business.
- (3) In no way shall the appearance of the residential structure be altered or the occupation within the residence be conducted in a manner which would cause the premises to differ from its residential character by the use of colors, materials, construction, lighting, show windows, signs, or advertising visible outside the premises to attract customers or clients, other than those signs permitted by this Chapter.
- a. Is the appearance of the structure to remain residential in nature? _____ yes _____ no
If no, please explain _____
- (4) One (1) sign is permitted per home occupation providing that it is no larger than one hundred and twenty (120) square inches per side. It shall bear only the name, occupation and office hours of the fractioned and shall not be indirectly illuminated. All applicable requirements of Part 27, "Sign Regulations," shall be met.
- a. Is a sign requested? _____ yes _____ no
b. What is the size of the sign in square inches? _____
c. Please provide a picture or a drawing of proposed signage.
- (5) All commercial vehicles shall be parked on-lot. Only one (1) commercial vehicle may be parked outside of a garage or an enclosed structure.
- a. Do you require commercial vehicles? _____ yes _____ no
b. If so, how many? _____
c. Where will these vehicles be parked? _____
d. Please provide plot plan of parking location and number of spaces.
- (6) All off-street parking areas must be located at least ten (10) feet from any property line. Off-street parking lots with three (3) or more spaces shall be buffered from abutting residences by evergreen hedge material as specified in Section 2505 (F)(5), which shall be placed on three (3) foot centers. Alternately, a four (4) to five (5) foot fence may be erected which provides a visual screen.
- a. Are all parking areas located ten feet from property lines? _____ yes _____ no
b. Please provide plot plan showing location of parking and any buffering ie. Hedges, if necessary.
- (7) There shall be no exterior storage of materials or refuse resulting from the operation of the home occupation.
- a. Do you require outside storage for some reason? _____ yes _____ no
If yes, please explain _____

(8) No equipment or process shall be used in a home occupation which creates noise, vibration glare, fumes, odors, dust or electrical interference detectable to the normal senses of the lot. No equipment or process shall be used which creates visible or audible interferences in any radio or television receivers off the premises. All home occupations shall comply with the nuisance standards in Part 24.

a. Does your business cause any of the above situations? _____ yes _____ no
If yes, please explain _____

(9) All home occupation uses shall be located on an improved public street.

a. Is your home located on an improved public street? _____ yes _____ no

(10) What is the size of your lot? _____

(11) Do you have any employees? _____ yes _____ no If yes, how many? _____
How many are family members? _____

(12) If you are running a family day care, how many children (who are not related to you) do you care for at any one time? _____

(13) If you are running a group day care, how many children (who are not related to you) do you care for at any one time? _____

(14) If you are running a day care, have you been granted a license from the Department of Public Welfare, Bureau of Child Development Programs? _____ yes _____ no If yes, what is your license number? _____
If no, explain _____
